

## K.L.E.SOCIETY'S S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE SAUNDATTI – 591126, BELAGAVI DIST.

3rd Cycle Re-Accredited at the 'B++' Level by NAAC

Web: http://www.klesysbcs.edu.in E-mail: klesysbellubbicollege@gmail.com BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

Date: 07-08-2020

## INTERNALQUALITY ASSURANCE CELL Meeting Notice-I

A meeting of the IQAC is convened in the IQAC room. The following IQAC members are requested to attend the meeting on 10<sup>th</sup>August 2020 at 2.30 p.m.

Sl.No	Name	Desi	gnation	Signature
1.	Shri.Maruti. A Dombar	Principal	Chairperson	gu
2.	Dr. Arundhati F. Badami	Assistant Professor	IQAC Co-ordinator	D. Owli
3.	Dr. N.R. Savatikar	Associate Professor	Assistant Co-ordinator	100
4.	Shri. V.S.Meeshi	Assistant Professor	Assistant Co-ordinator	Hugh
5.	Shri.K. Ramareddy	Assistant Professor	Member	OHO
6.	Dr.N.A. Koujageri	Assistant Professor	Member	im
7.	Smt. Afreen Hallur	Assistant Professor	Member	A
8.	Smt. Kavita Ranganagouder	Librarian	Member	Kaintall
9.	Shri. S.M.Holi	NSS Officer	Member	COL
10	Shri. M.C Hadimani	NCC Officer	Member	raline
12	Shri B.V.Malagoudar	Local Governing Body	Member	1
13	Shri K.B. Naragund	Office Superintendent	Member	NO
14	Shri B.S.Putti	Alumni	Member	100.
15.	Shri Jagadish Shintri	Industrialist	Member	100
16.	Yashodha Gollar	Student. B.A 3 <sup>rd</sup>	Member	Runy
17	Tanuja Sardar	Student. B.Com 3 <sup>rd</sup>	Member	T.M.Sar

#### **AGENDA**

- 1. To read and confirm the minutes of last meeting held on 7th May 2020.
- 2. Recompose of IQAC
- 3. Implementing online admission procedure and to improve the student admissions.
- 4. The formation of various committees.
- 5. To select the students for enrollment in NCC and NSS.
- The preparation of calendar of events by departments.
- 7. The preparation of Teaching Plan.
- 8. To introduce a certificate course by the departments.
- 9. To organize online quiz competition and webinars.
- 10. To decide Inaugural Function of the college.
- 11. Any other matter with the permission of chair.

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Co-ordinator

K.L.E. Scalety's S.V.S. Bellubbi



Principal
PRINCIPAL
K.L.E. Seciety's S.V.S.Bellubbi
Arts & Com College, Savnietti

19AC meeting was held at 19AC room at 2.20 pm on 10th Ang, 2020  Committee discussed & passed the Sestlutions as under.  Dit is redolved to Secompose the 19AC.  Dipolar the guidelines & policies of Fock & affiliating which will be admission of students.  Dio follow the publicity for admission through local TV channels, phamplets & barrent to improve the student intake stringth.  Dio form the students of enroll their names for NCC & NSS.  Dio motivate the students to enroll their names for NCC & NSS.  Dio collect the calender of events from the departments.  Dio paper & submit the teaching plan by all family members through HoD.  Dio continue previous Conficult (ourses & Added since Critical Courses & Added since cartificate (ourses & Added since cartificate (ourses & Added since Critical Courses & Added since Competition.  The following members were present & agreed for the Resolution of the meeting:  1 oranul A Fombur of the meeting of the meeting of the following of the publication of the publ	
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5-1-2021

#### NOTICE

This is to inform all the students that the department of English is starting Certificate course on Spoken English for the academic year 2020-21.students who are interested in joining this course, should give their names to Shri.Vijaykumar Meeshi. Enroll your name before 06-01-2021.

✓ H.O.D.

Dept. of English
S.V.S.B. College, Saundatti.

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## Certificate Course on Spoken English 2020-2021

### Time table

This is to inform that the students who have enrolled for Certificate course on Spoken English must attend all classes according to the schedule.

SL.No	Days	Time
	The state of the s	9:00AM
01	Thursday	to
		10:00 AM
	CHICAGO CONTRACTOR	9:00AM
02	Friday	to
		10:00 AM
		9:00AM
03	Saturday	to
05		10:00 AM

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Dept. of English
S.V.S.B. College, Saundatti.



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BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

## Certificate Course on "Spoken English" SYLLABUS

Total Hours of Teaching 30

Unit.No	Content	Teaching Hours							
Unit-1	nit-1 Tenses/Time (Present, Past & Future)								
Unit-2	Use of Articles	3 hrs							
Unit -3	Parts of Speech (Group of Words) Noun, Pronoun, Verb, Adverb, Adjective, Preposition, Conjunction Interjection	5 hrs							
Unit -4	Vocabulary Building Activities  ✓ Spelling Match ✓ Spell Bee	4 hrs							
Unit-5	Phonetics	4 hrs							
Unit-6	Conversation Practice & activities								

Reference books:

- 1. English conversation practice by Grant Taylor
- 2. A Course in Phonetics and Spoken English by J. Sethi
- 3. Intermediate English Grammar by Murphy
- 4. Word power made easy by Norman Lewis.

HoD

✓ H.O.D.

Dept. of English

S.V.S.B. College, Saundatti.

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BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

## Certificate Course on Spoken English

## Objectives, Outcome, & Assessment

#### **Objectives**

- To enhance the learner's communication skills by giving adequate exposure in LSRW listening, speaking, reading and writing skills and the related subskills.
- To help the learner get rid of his present flaws and mistakes in pronunciation and grammar.
- To impart better writing skills
- To build up the learners confidence in oral and interpersonal communication by reinforcing the basics of pronunciation specially focusing on interviews / presentation.

#### Course Outcome

At the completion of the course the learner will be able to:

- 1. develop vocabulary and improve the accuracy in grammar
- 2. produce words with right pronunciation
- 3. Improve LSRW- listening, speaking, reading and writing skills and the related sub-skills.
- 4. Demonstrate positive group communication exchanges.
- 5. speak with more confidence and listen carefully to build rapport
- 6. analyze and utilize body language to their advantage
- 7. steer conversations and influence people

#### Assessment

The assessment of one's performance will be based on attendance, class participation, team work, written assignments, oral presentation and examination. As a general guideline, for every hour of classroom instruction, a participant can expect to invest an equivalent number of hours of self- study at the minimum, in order to successfully complete the course.

H.O.D.

Dept. of English S.V.S.B. College, Saundatti.



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BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

## Certificate Course in Spoken English

#### 2020-2021

The following are the list of students who have enrolled for Certificate Course on Spoken English. They are informed to attend the classes as per prescribed class time table.

SL. No	Name of the Student	Class
1	ABBASALI GORABAL	B.A.II
2	ABHISHEK HARLAPUR	B.A.II
3	AKASH HADDANNAVAR	B.A.II
4	AISHWARYA KURI	B.A.II
5	ASHWINI HEBSUR	B.A.II
6	ATMANAD BENNI	B.A.II
7	BASAMMA GOUDSAGER	B.A.II
8	BHUMIKA LAMANI	B.A.II
9	DEEPA MALLUR	B.A.II
10	HASEENA SUNKAD	B.A.II
11	MUTTU YAVGAL	B.A.II
12	AKSHATA BENNI	B.A.II
13	KAJAL GOLLAR	B.A.II
14	KAVERI TORGALL	B.A.II
15	KAVYA UMRANI	B.A.II
16	KOUSERBANU GADDIBAR	B.A.II
17	LAXMI BHAVIKATTI	B.A.II
18	MALASHRI JARGANNAVAR	B.A.II
19	SANTOSH PHILIBANTER	B.A.II
20	MEGHA INCHAL	B.A.II
21	NASHREENBANU NAYKAR	B.A.II
22	NETRA JAMBUDWEEP	B.A.II
23	NAVEEN NAIK	B.A.II



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24	PAVITRA MURGOD	B.A. II
25	PREETI SATAKKNAVAR	B.A. II
26	RANJEETA BEDSUR	B.A. II
27	VIJAYKUMAR HARLAPUR	B.A. II
28	NAGAVVA MATAPATHI	B.A. II
29	JAYASHREE HIREMATH	B.A. II
30	SANIYA MAKANDAR	B.A. II
31	RASHMI SONNAD	B.A. II

HoD

H.O.D.

Dept. of English
S.V.S.B. College, Saundatti.

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Principal
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## K.L.E.SOCIETY'S S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE SAUNDATTI – 591126 3<sup>rd</sup> Cycle Re-Accredited at the 'B++' Level by NAAC

Web: http://www.klesvsbcs.edu.in E-mail: klesvsbellubbicollege@gma

BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

	Model Question Paper on spoken English Certifica	te course
	2020-2021	
	Maximum marks: 50	
l,	Identifies the parts of speech in the following sentences	
1. 1	bought a beautiful dress at the mall.	(2x5=10)
a		
b	The state of the s	
c		
	/hat did she ask you to do?	
	) conjunction	
	) preposition	
	pronoun	
3. 1	left my shoes under the kitchen table.	
a	adjective	
b	) preposition	
	pronoun	
4. If	we finish our work quickly we can go to the movies.	
a)		. 0.1
b)	Conjunction	
c)	Verb	
	de build and a supplementation of the state	
5. O	n Saturdays I work from nine to five.	
a)		
b)		
c)	Adverb	
	and the second s	(2x10=20)
11.	Fill in the box with appropriate word.	
	Each country is responsible to keepfor peace in r	egion.
1000	Work	
	Works	
	Working	
d)	Worked	
	am son) in the second	to a timber tycoon.
	Was being sold	
	Will be sold	
	Its sold	
d)	Has been sold	
3)1	an appointment with the dentist soon.	
a)	have made	
b)	will make	



# K.L.E.SOCIETY'S S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE SAUNDATTI – 591126

3rd Cycle Re-Accredited at the 'B++' Level by NAAC

Web: http://www.klesvsbcs.edu.in E-mail: <u>klesvsbellubbicollege@gmail.com</u> BUS STAND ROAD SAUNDATTI – 591126 TQ. SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

III. Chose the correct Synonyms & Antonyms of the given word. (2x5=10)

1. Chose the correct synonyms of the given word:

#### Foreigner

- a) Alien
- b) Local
- c) National
- d) Native
- 2. Chose the correct synonyms of the given word:

#### Verbose

- a) Talkative
- b) Natural
- c) Effortless
- d) Random
- Chose the correct synonyms of the given word:

#### Cardinal

- a) Star
- b) Devine
- c) Champion
- d) Basic
- Chose the correct antonym of the given word:

#### Callous

- a) Compact
- b) Hardened
- c) Sensitive
- d) Soft
- 5. Chose the correct antonym of the given word:

#### Voluntary

- a) Coercive
- b) Compelled
- c) Instinctive
- d) Involuntary

IV. Answer any TWO of the following.

(2X5=10)

1) Write a conversation between the Principal and a student.

The principal -----

The student-----

- 2) Write a dialogue between two friends. Who are meeting after ten years break.
- 3) Write a dialogue between librarian and student.

H.O.D.

Dept. of English S.V.S.B. College, Saundatti.



PRINCIPAL
K.L.E. Society's S.V.S.Bellubbi
Arts & Com College, Saundatti.



# K.L.E.SOCIETY'S S.V.S. BELLUBBI ARTS & COMMERCE COLLEGE SAUNDATTI - 591126 5" Cycle Re-According at the Beet Level by NAAC

Web: hosp //www.blancobes acts in E-mail: his outselful his confugue formal com-

BUS STAND ROAD SAUNDATTI - SBELJE TOL SAUNDATTI, DIST. BELAGAVI (KARNATAKA)

# Certificate Course on Spoken English-2020-21 Summary Report

During 2020-21, 31 students were enrolled for the course and this course is offered for the final year students of BA. The course duration was of 30 hours. The main aim of this certificate course was to provide the basic understanding of the English language and communication skills which is essentially required to prepare any competitive examination and enable them to higher education and also with minimum communication skills. Students can able to get employable at different sections soon after their graduation. This course helped the students to understand the basics of communication and grammar. In every class we reserved some time to conduct activities such as debate, just a minute, storytelling, short speech, self introduction, mock interview, welcome speech, guest introduction, vote of thanks, and anchoring. These various language activities helped the students to develop their skills in communication. This course helped our students to join higher studies as well as competitive exams. All students were actively participated in this course. All the students who completed this course were awarded the certificate.

H.O.D.

Dept. of English

S.V.S.B. College, Saundatti



PRINCIPAL
N.L.E. Sacraty's S.V.S. Builubbs
Arta & Com College, Saundatti.



## K.L.E.Society's

## S.V.S. Bellubbi Arts & Commerce College

Saundatti – 591126. Belagavi District

(3rd Cycle Re-Accredited at the 'B++' Level by NAAC)

Department of English

## Certificate

This is to certify that Mr/Mrs	Class
has Completed Certificate Course in Spoken Engli	sh for the Year
HoD in English	Principal